Miscellaneous Instructions For The Hon. Mark D. Houle

1. In Chapter 11 cases, regardless of whether the case is a consumer or corporate case, Judge Houle does not permit the use of form disclosure statements or plans (including F 2081-1).

2. For motions to continue or impose the automatic stay under 11 U.S.C. § 362(c)(3), Judge Houle requires secured creditors to be served notice pursuant to FED. R. BANKR. P. Rule 7004. If a secured creditor has filed a motion for relief from the automatic stay in a prior case, Judge Houle also requires that counsel for the secured creditor be served with the motion to continue the automatic stay

3. In Chapter 13 plans, Judge Houle does not permit the use of Section IV.C – the modification of a secured claim and lien without the filing of a separate motion.